


# *Position Overview: Nominator for the Register of Approved Celebrants in Scotland*

- *Must be a OneSpirit Interfaith Foundation Minister with two to three years of experience conducting legal weddings in Scotland.*
- *Must reside in Scotland and meet the required criteria for holding legal weddings.*

**APPLY VIA EMAIL**



See the next page for more information

## Overview

- This Role is appointed by OneSpirit to act as a local point of contact and signatory in the process of granting OneSpirit Ministers permission to hold a legal wedding.

## Nominator's Responsibilities

1. To be the nominated person in Scotland who supports applications for OneSpirit Ministers to hold their first legal wedding.
2. Liaise with OneSpirit staff to confirm that Ministers have completed the required processes for authorisation.
3. Have an in-depth knowledge of the legislation surrounding marriage in Scotland, (current and emerging) and the interpretation and application relevant to OneSpirit Ministers.
4. Be a point of contact and support for Ministers in Scotland with regards to legal marriage.
5. Be a point of contact for the National Records of Scotland.
6. Keep OneSpirit updated in relation to any changes in legislation or practice in Scotland and inform the minister body accordingly.
7. Liaise with OneSpirit staff to continue to develop good practices in relation to Minister accountability, reporting, development and support.
8. Liaise with Scotland Legal Wedding Training Lead and participate in CPD relevant to legal marriage and wider ministry.
9. Liaise with OneSpirit staff in encouraging Ministers to engage in community in relation to legal marriage, and their wider ministry, to develop supportive networks.
10. Work with OneSpirit and other nominators to ensure consistency in approaches across all registers supported by OneSpirit.
11. To be the final signatory on the letter requesting a OneSpirit Minister be added to the register.

## Nominator Specification

1. A OneSpirit Interfaith Foundation Minister with two or three years experience of in holding legal weddings in Scotland.
2. Resident in Scotland and meets the required criteria for holding legal weddings.
3. A developed capacity to communicate the responsibilities that ministers who are holding legal weddings have to their client, the Registrar General and OneSpirit.
4. A good understanding of the legal and ethical requirements placed on a nominating organisation.
5. Desire to support ministers with the legal and ethical requirements to ensure the criteria of the process are met and honourably upheld.
6. Desire to support Ministers and develop supportive networks.
7. Experience working in a diverse team and working to an agreed plan.
8. Experience in successfully managing complex projects, and a track record of commitment to service.
9. Ability to work with technology and use the different systems and processes that support OneSpirit's administration process.
10. Good broadband access for e-mail, Slack and Zoom communications.

### Additional information:

- The role is offered with an honorarium to be agreed with the successful candidate. The time commitment is approx. 2 days per Month. Training is provided. We are hoping to have someone in post by September. Please send applications to [admin@osif.uk.org](mailto:admin@osif.uk.org).